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CABINET

Minutes of the meeting of the Cabinet held on Tuesday, 6 September 2022 at the Council Chamber - Council Offices at 10.00 am

Committee

Members Present:

Cllr W Fredericks	Cllr A Fitch-Tillett
Cllr V Gay	Cllr R Kershaw
Cllr N Lloyd	Cllr E Seward
Cllr L Shires	Cllr T Adams (Chair)
Cllr A Brown	

Members also attending:

Cllr C Cushing
Cllr J Rest
Cllr J Toyne

Officers in Attendance:

Chief Executive, Democratic Services Manager, Interim S151 Officer, Housing Strategy and Delivery Manager, Housing Strategy and Delivery Manager, Estates and Asset Strategy Manager, Assistant Director for Finance, Assets, Legal & Monitoring Officer and Strategic Surveyor

31 MINUTES

The minutes of the Cabinet meeting held on 11th July 2022 were approved as a correct record and signed by the Chairman.

32 PUBLIC QUESTIONS AND STATEMENTS

There were no public questions or statements.

33 ITEMS OF URGENT BUSINESS

There was one item of urgent business:

1. Norfolk Business Rates Pool 2023-2024

The Portfolio Holder for Finance & Assets asked the Interim S151 Officer to introduce this item. She explained that it was brought forward as an urgent item due to the short time frame imposed by the Government. The deadline was the 22nd September and the invitation to respond had been received in August. The proposal for 2023-24 was to continue the Norfolk Pool with the same membership and governance arrangements as the current year, with Norfolk County Council continuing to be the lead authority. The aim of the Pool was to maximise the retention of locally generated business rates and to ensure that it supports the economic regeneration of the wider Norfolk area. The Interim S151 Officer said that if all Norfolk authorities agreed in principle to continue the Norfolk Pool then forecasts will be produced through the budget setting process and reviewed by the Norfolk S151 Officers, allowing time to revoke the Pool if it was deemed too risky.

Cllr A Brown asked why there was such a short notice period imposed by Government. The S151 Officer replied that it was a similar timescale every year and usually came to Cabinet as an urgent item.

It was proposed by Cllr E Seward, seconded by Cllr T Adams and

RESOLVED

To continue in the Norfolk Business Rates Pool for 2023-24 with the same governance arrangements as the current Pool

Reason for the decision:

To retain the NNDR income within Norfolk for re-investment to support economic regeneration.

34 DECLARATIONS OF INTEREST

Cllr L Shires declared a non-pecuniary interest in Agenda Item 14: North Walsham Market Place Improvement Scheme, as the County Council member for North Walsham East.

35 MEMBERS' QUESTIONS

36 RECOMMENDATIONS FROM CABINET WORKING PARTIES

Planning Policy & Built Heritage Working Party – 15 August 2022

The Portfolio Holder for Planning and Chairman of the Working Party, Cllr Brown, introduced this item. He explained that it was the second part of a two part appraisal which focussed on the surrounding landscape of the Glaven Valley. The appraisal report was available in full on the Council's website. He said that it was a very rare designation as there were few rural conservation areas in the country. He thanked the Planning Policy team and the consultants, Purcell, for all their work. It was proposed by Cllr A Brown, seconded by Cllr V Gay and

RESOLVED

1. To approve the draft appraisal for public consultation
2. That following consultation, the appraisal is brought back to Cabinet for adoption.

Cllr C Cushing referred to the draft minutes of the Cabinet Working Party for Projects meeting held on 18 May, which were included in the agenda for noting. He asked about the Fakenham Roundabout project and said that he had been asking for an update for several months. He said that he was aware that the project was in jeopardy due to the cost escalation and he asked when a further update would be provided. The Chief Executive replied that the costs had risen beyond the 2019 estimate prepared by independent consultants, which had been £1.8m. The costs were now estimated to be £2.8m, with a 30% contingency. This meant that there was not a full funding package in place to resource the project. He said that he had written to County Council colleagues to see if there was an opportunity to use the underspend from any other projects so that work on the roundabout could commence in the Autumn – to avoid any impact on summer tourist traffic.

Cllr Cushing said that it seemed very unlikely that the project would be able to commence by the start of November, given the need for pre-planning requirements and the securing of materials. The Chief Executive said that he could not provide a further update at this time. It was a complex project that required upfront investment. It was an integral part of the large housing development in Fakenham and if the scheme was not fully funded, then there would have to be further discussions with the landowner and developer as to how it could be funded to allow it to proceed. Cllr Cushing asked when a decision would come to Cabinet. The Chief Executive replied that if there was a full funding package in place, the necessary authority was already established so that it did not need to come back to Cabinet. He added that he was not able to advise on a timetable and said that he would notify local members of any developments as soon as he was aware of them. The Leader acknowledged Cllr Cushing's concerns and said that the Council would continue to press for action on this project.

Cllr L Shires also referred to the roundabout and the 30% contingency and asked about the level of the contingency for the original estimate. The Chief Executive replied that he was not the project manager but would provide a response after the meeting. He added that it was in the interests of the District Council, in terms of housing delivery to see the roundabout constructed.

Cllr J Toye said that he was concerned that if funding could not be secured for the roundabout, then the Council would not be able to deliver the affordable housing that was part of the wider project. The Leader agreed that it was a priority.

Cllr J Rest referred to section 5 of the draft minutes of the Cabinet Working Party for Projects meeting and asked whether a consultant had been appointed to assess the carbon impact of the Council's assets. The Chief Executive said that a written reply would be provided after the meeting.

37 RECOMMENDATIONS FROM OVERVIEW & SCRUTINY COMMITTEE

There were two sets of recommendations from the Overview & Scrutiny Committee meeting held on 20th July:

1. Councillor Call for Action – the impact of second homes and holiday lets data report

The Chairman explained that there were six recommendations for Cabinet to consider.

Cllr W Fredericks suggested that it might be appropriate to wait until Professor Hilber had provided a presentation to members as that may provide additional information and context.

Cllr J Toye, said that as seconder of the Councillor Call for Action (CCfA), he felt that there were some very good recommendations regarding supporting the Regeneration and Levelling Up Bill, however, there could be some changes going forward that would need to be considered. Regarding consultation with town and parish councils, where there was a local tariff and 20% of houses which were second homes were not paying this, then it was being spread across a small number of houses. He said he supported Cllr Fredericks proposal to defer consideration of the recommendations until Professor Hilber had briefed members.

The Chairman referred to the recommendation regarding the doubling of council tax on second homes and said he did have some concerns as the majority of council tax collected went to the County Council.

2. EQL Scrutiny Panel – Public Conveniences Review and Recommendations report

Cllr H Blathwayt, Chairman of the Scrutiny Panel, introduced this item and outlined the recommendations. He highlighted the urgent recommendation relating to the disposal of campervan and mobile home waste.

The Chairman began by saying that the Administration had made considerable investment in public conveniences in recent years. He referred to the urgent recommendation regarding options for the disposal of campervan waste and said that he had concerns about the Council meeting the cost of any such provision and that it should be borne by the users. He did acknowledge that there was an existing problem with such waste in certain areas of the District.

Cllr N Lloyd said that he was not sure that an independent audit would add anything to the recent work that had already been undertaken regarding a review of the Council's public conveniences. He said that standardisation of facilities was difficult due to the size and location of existing buildings. He added that he was concerned about the disposal of campervan waste – particularly when they were emptied into public drains that ran onto the beach. He wondered whether the travellers' sites could be used for the siting of waste disposal units. He felt more consideration should be given as to how to address the problem.

Cllr Blathwayt commented that the chemical used in the waste cartridges was harmful to biodiversity.

The Chief Executive said that he understood that eco toilets, such as the one at Weybourne, would not work effectively if chemicals were poured down them. He added that the main issue regarding the emptying of cassettes into public toilets was that they weren't designed for bulk waste and often became blocked which required the closure of a facility whilst officers worked to clear the blockage. A small number were pouring waste into open water courses which was causing significant issues for some parishes. There was a direct cost to the Council in addressing these issues.

The Chairman said that he didn't understand the reference to installation of disposal facilities at County Council run recycling centres and he wasn't sure if this was feasible. He thought that campsites may be a better option. Cllr Blathwayt replied that it had been discussed by the Scrutiny Panel. He referred to the treatment and disposal of waste at boatyards, which was collected by the County Council to a suitable facility. It was hoped that any camping sites that facilitated disposal would take the same approach, although he acknowledged that private operators would be unlikely to allow individuals to access their sites purely for the disposal of waste and that was why it was recommended that the Council should consider providing disposal facilities.

Cllr R Kershaw, Portfolio Holder for Sustainable Growth, said that campsites had been approached about the possibility of allowing the disposal of campervan waste, even if paid for via a charge, but they were not receptive. He said that he did not feel that it was fair for motor home owners to burden local residents with the cost of disposing of their waste.

The Director for Communities explained that the Council had contacted caravan

sites regarding the use of their disposal facilities and none were receptive – even on a paid basis. Regarding wild camping, this was free, so it was unlikely that they would be prepared to pay for disposal of their waste.

Cllr L Shires said that Walcott village had suffered very badly with some poor behaviour of a small number of motor home owners who had chosen to pour waste down the drain, which emptied onto the beach. She felt that it would be helpful to educate people of the consequences. Walcott village was continuing to undertake work to address the problems.

Cllr Shires then spoke about the wider recommendations relating to public conveniences. As Portfolio Holder for Organisational Resources, she said that she was pleased to inform members that the Property Services team had already undertaken work that would address several of the recommendations. This included a review of lighting, signage and energy efficiency. Regarding gender neutral, self-contained cubicles, she said that this was not something that was currently being considered. The ones that had been created were fully accessible. She concluded by saying that in future, all tenders would be assessed on the mitigation of the environmental impact, including carbon reduction, energy efficiency and water use.

The Chief Executive said, that regarding gender neutral toilet provision, at present the Councils 39 toilets were all male and female single sex toilets apart from some at Sheringham which served the East Promenade. Moving forwards, the Council was intending to install Changing Places facilities in all seven of the market towns. Where the authority was providing replacement facilities, male and female accessible provision was being looked at. In some cases, there would also be a family room, providing more space for baby changing. Two self-contained, gender neutral, lockable units for out of hours' provision were also being considered.

Cllr A Fitch-Tillett said that she wanted to clarify that surface water drainage was the responsibility of Norfolk County Council. The valve that released drains onto the beach was only activated when they were very full, so it was a serious concern if this was happening and NCC Highways should be consulted on what could be done. With reference to the Area of Outstanding Natural Beauty (AONB), she said that she would raise the issue of camper van waste at the next meeting of the Visitor Pressures Working Group of the Norfolk Coast Partnership.

Cllr J Toye said that as a motor home owner, he wanted to clarify that the waste tanks lasted for several days. He acknowledged that the dumping of such waste was unacceptable but the Council needed to ensure that there was a clear evidence base if it was to take a course of action.

Cllr H Blathwayt spoke about the lobby areas for single sex toilets. He said that lobby areas were a wasted space which required maintenance whereas a cubicle opening onto a well-lit road could avoid the need for lobby areas. He added that individual cubicles could be single sex if preferred. There was also the possibility of automatic opening and closing – operated from a central point. This would save a considerable amount of money. Cllr Shires thanked him for his comments. She sought clarification on whether the cubicles that he referred to would have basins within them. She also asked about the positioning of cubicles and whether they would open directly onto the pavement of car parks and how it would work for cubicles that were currently positioned against an internal wall. Cllr Blathwayt replied that it had been suggested that a cost analysis was undertaken in relation to this. He added that it was envisaged that each cubicle would be self-contained and include the basin.

The Director for Communities commented that the possibility of automatic locking had been looked into and further work could be undertaken to ascertain the capital cost of introducing this. He added that there were some concerns that people may choose to remain locked in a cubicle overnight and that there would be no way of checking this.

Cllr V Gay said that communal lobby areas were a very useful and valuable facility for many people.

Cllr L Shires suggested that the Council's Property Services team could meet with the Scrutiny Panel and explain the actions and ongoing work that they were undertaking which would address many of the issues that had been included in the recommendations. The Chairman agreed that this was a good approach.

The Chairman said that more work was needed regarding the disposal of mobile home and camper van waste. The Chief Executive suggested that further work could be undertaken for consideration by cabinet in early 2023 in advance of the summer season.

It was proposed by Cllr T Adams, seconded by Cllr L Shires and

RESOLVED

Councillor Call for Action – the impact of second homes and holiday lets data report

1. That the recommendations be deferred until a later meeting to allow further discussion on the impact of possible restrictions.

Environment & Quality of Life Scrutiny Panel – Public Conveniences Review

RESOLVED

1. That urgent recommendations 1 and 2 are accepted subject to further work, investigations and consultation on the impacts of wild camping, used to inform any potential future actions to be taken in advance of summer 2023.

2. That recommendation 3 to undertake an independent audit is **not** approved, but an internal review be undertaken.

Subject to further discussion between the Scrutiny Panel and officers from Property Services, Estates and Environmental Health to provide context and explanation:

3. That a review of the outcomes of any review alongside current structural surveys is undertaken during winter 2022-23 to develop an action plan for the facilities in 2023-24 and annually thereafter, actioned by Property Services, Estates and the Environmental Health (Cleansing).

4. That a cleansing 'standard' is established, embedded and reported on to ensure cross facility standards are maintained across the District.

5. That consideration be given to extend and enable out of hours accessibility of disabled toilets in major tourism locations, through security improvements.

6. That a standard design 'type' be adopted that is flexible enough to fit most locations where new build may be an option. The use of single self-contained WC cubicles would eliminate wasted lobby areas, address equality and diversity needs and allow partial closures during quieter months or maintenance works.

7. That a simple customer feedback system is created and promoted to obtain and maintain ongoing feedback to support and evidence need for future changes or address any issues.

8. That the Strategy is reviewed and updated at least every 4 years, and that an annual review of the service provision and customer feedback is undertaken by Property Services and cleansing providers, and considered by the Overview & Scrutiny Committee or Scrutiny Panel.

9. That the decision making matrix be used and refined to determine future need.

10. That location suitability be assessed as part of the PC review.

11. That design and cost-benefit analysis of self-contained cubicle facilities are undertaken for all new public conveniences or major refurbishments (where possible) to offer single sex and gender neutral facilities in line with current legislation.

12. That all opportunities are regularly explored to improve the financial sustainability and continuation of public conveniences across the District such as service costs and maintenance, to include new technology, advertisement and commercial opportunities.

13. That when a new build or major refurbishment is required that the decision matrix is used to determine if the facility is of an appropriate size (ie numbers of cubicles) and in a desirable location (see audit/review results).

14. That any major refurbishments or new builds include costings for green/renewable technology to reduce environmental impact (energy efficiency, water use, carbon reduction) and cost efficiencies so that Members can select the most appropriate course of action for each location

15. That any major refurbishments or new builds include costings for green/renewable technology to reduce environmental impact and cost efficiencies.

38 OUTTURN REPORT 2021/2022

Cllr E Seward, Portfolio Holder for Finance & Assets, introduced this item. He said that it would be going to Overview & Scrutiny committee for consideration and then onto Full Council for approval.

Cllr Seward said that the common theme for all of the financial reports coming before this meeting of Cabinet, was that the Council had sound finances which were well managed and the Council was well placed to absorb the costs caused by the ongoing inflationary spiral, without having to cut frontline services. He explained that the Outturn report set out the detail of the Council's finances between March 2021 and March 2022. He reminded members that when the Budget for this period was set in February 2021, it was a particularly challenging time as it was in the middle of the Covid Pandemic and there was significant financial uncertainty. He was therefore pleased to report that the Outturn report for 2021/22 showed an

underspend of £615,740. He said this reflected the Council's strong financial position – with a good level of reserves, secured long-term investments, no long term borrowing and an upgraded financial strength from silver to a gold ranking. Cllr Seward said that more importantly, this strong financial position had enabled the Council had been able to start or continue with its key priorities, with no increase to Council tax or car parking charges. The substantial income from the Business Rates Pool ensured that the Council could continue to spend on economic growth and regeneration projects.

Cllr Seward concluded by saying that, during a time when many other councils were struggling to maintain service as they faced the challenges of rising inflation and spiralling costs, NNDC was not having to make cuts and he was confident it would be able to weather the financial storm ahead. He thanked the Finance Team for their hard work.

The Chairman invited members to speak:

Cllr C Cushing referred to page 28 of the report and the volatility in the estimates which he said was concerning. He drew members' attention to section 2.7 - Employee Costs and asked how much the original estimate for pension costs was and how much they had been increased by and whether they would be carried forwards into the current year projections. The Interim S151 officer replied that the large number of variances was due to the challenges posed by the Covid pandemic. There were several Government grants that had been received throughout the year that had not been expected and it had been difficult to anticipate demand on some income streams such as car parking. Regarding employee costs, she said that the majority of the variance reflected was actually an accounting adjustment and was reversed out and was not a true cash variance. In terms of actual cash pension costs, these were reflected in the budget and there was minimal variance.

The Chairman referred to the increase in recycling credit income and asked whether this reflected improved recycling performance. The Director for Communities replied that he would need to provide a written response. The Portfolio Holder for Environment, Cllr N Lloyd said that some time ago the Council changed the way that it dealt with waste recycling facility share of the budget and requested a share of a gate fee for recycled goods. The market for recycled goods had risen considerably in the past year and that had benefitted the Council. This effectively meant that more income had been received due to a change in the price received for recycled products rather than an increase in recycling rates.

Cllr W Fredericks asked about demand for recycling products. The Director for Communities replied that the volatility in the recycling market meant it was difficult to provide a clear response. He reassured members that overall it balanced out and the Council achieved the maximum income that it could, however, recycling rates could be improved and residents should be reminded about this.

It was proposed by Cllr E Seward, seconded by Cllr T Adams and

RESOLVED to recommend the following to Council:

- a) The provisional outturn position for the General Fund revenue account for 2021/22;
- b) The transfers to and from reserves as detailed within the report (and appendix c) along with the corresponding updates to the 2022/23 budget;
- c) Allocate the surplus of £615,740 to the General Reserve;
- d) The financing of the 2021/22 capital programme as detailed within the report and

at Appendix D;

e) The balance on the General Reserve of £2.33 million;

f) The updated capital programme for 2022/23 to 2025/26 and scheme financing as outlined within the report and detailed at Appendix E;

g) The roll-forward requests as outlined in Appendix G are approved.

Reason for the decision:

To approve the outturn position on the revenue and capital accounts used to produce the statutory accounts for 2021/22.

39 BUDGET MONITORING 2022/2023 - PERIOD 4

The Portfolio Holder for Finance, Cllr E Seward, introduced this item. He explained that, as it currently stood, there was expected to be a full year underspend of £472,234. This was mainly due to higher interest rates being received on the Council's investments. He added that there were inflationary pressures. He then spoke about the anticipated pay award for employees which was now expected to be a 6% increase rather than the predicated 2%. This meant that any underspend may be used to cover this increased pay award.

Cllr Seward then drew members' attention to two other recommendations. The first related to health and safety works at Mundesley Road car park in North Walsham and the second was regarding major repairs to a listed perimeter wall at the Fakenham Connect site. For the latter, costs had escalated considerably.

It was proposed by Cllr E Seward, seconded by Cllr N Lloyd and

RESOLVED

- 1) To note the contents of the report and the current budget monitoring position.
- 2) That £30,000 is released from the Asset Management reserve for health and safety works at Mundesley road car park, North Walsham.

To recommend to Full Council:

- 3) That £130,000 is released from the Major Repairs reserve to increase the existing capital budget for Fakenham Connect.

Reason for the decision:

To update Members on the current budget monitoring position for the Council.

40 TREASURY MANAGEMENT ANNUAL REPORT 2021/2022

Cllr E Seward, Portfolio Holder for Finance, introduced this item. He said that he wanted to reassure members that the Council had no negative exposure to Russia or Belarus in its investments.

It was proposed by Cllr E Seward, seconded by Cllr T Adams and

RESOLVED to recommend to Council

That the Treasury Management Annual Report for 2021/22 is approved.

Reason for the decision:

Approval by Council demonstrates compliance with the CIPFA Codes.

41 DEBT RECOVERY 2021/2022

Cllr E Seward, Portfolio Holder for Finance, introduced this item. He said that the Revenues Team continued to manage debt collection very effectively.

It was proposed by Cllr E Seward, seconded by Cllr T Adams and

RESOLVED to recommend to Council

To approve the annual report giving details of the Council's write-offs in accordance with the Council's Debt Write-off Policy and performance in relation to revenues collection.

42 MANAGING PERFORMANCE Q1

The Chairman and Leader of the Council, Cllr T Adams, introduced this item. He said that good progress had been made over the first quarter of 2022/23 in areas of core service delivery and key Corporate Plan projects. This was commendable given additional unanticipated demands placed on the Council – including the Ukrainian crisis, the rollout of the Energy Rebate scheme and the impact of the nutrient neutrality regulations. He outlined delivery against the key priority objectives as set out in the Corporate Plan. He said that there had been a lot of positive feedback to the new Outlook magazine which had been issued to all households.

The Chairman invited members to speak:

Cllr C Cushing referred to page 158 and the number of affordable homes being built. He asked how many affordable homes would be built if the nutrient neutrality issue was resolved and how many could be built if the situation remained the same. The Portfolio Holder for Housing, Cllr W Fredericks, replied that the Council were meeting with local housing associations and requesting that they build out any properties that were not within the nutrient neutrality zone. The Housing Strategy Manager replied that it was anticipated that approximately 40 affordable homes this year. There were a lot of exception housing schemes in the pipeline, that would be delivered in the next few years.

Cllr A Brown, Portfolio Holder for Planning, added that a number of local authorities were seeking to postpone completion of their Local Plans due to the nutrient neutrality issue. He was hopeful that it would not delay the Council's Local Plan unduly but it was a significant impediment and it would impact on the delivery of affordable housing.

It was proposed by Cllr T Adams, seconded by Cllr E Seward and

RESOLVED

To note the report and endorse the actions being taken by Corporate Leadership Team detailed in Appendix A – Managing Performance.

Reason for the decision:

To ensure the objectives of the Council are achieved.

43 NORTH WALSHAM MARKET PLACE IMPROVEMENT SCHEME

Cllr R Kershaw, Portfolio Holder for Sustainable Growth, introduced this item. He explained that the report set out the scope of impending town centre improvement works and outlined the temporary impacts that they were likely to have and proposals for mitigation.

Phase 1 of the project was now completed and Phase 2 was due to commence on 12th September. Access to all businesses would be maintained throughout the project. To help footfall, free car parking would be provided at nearby council car parks.

It was proposed by Cllr R Kershaw, seconded by Cllr E Seward and

RESOLVED

To note the scope, impacts and implications of the impending Market Place improvement works and to agree the temporary provision of free-for-two-hours parking at Mundesley Road Car Park (including the appropriate provision of suitable spaces for 'blue badge' holders) from 12th September 2022 until 31st March 2023. If it is not feasible to make such provision in a timely way at Mundesley Road Car Park then Vicarage Street should be the default car park for the concessionary car parking.

Reason for the decision:

To mitigate the potential impact of the impending works on town centre footfall.

44 PURCHASE OF FURTHER TEMPORARY ACCOMMODATION UNIT

The Portfolio Holder for Housing, Cllr W Fredericks, introduced this item. She explained that the report provided information on the purchase of a further property which the Council would use to temporarily accommodate homeless households. This was the 17th property purchased by the Council for this purpose. There were currently 50 households in temporary accommodation and 500 households on the waiting list for urgent housing.

Cllr L Shires said that she was very proud of the ongoing work that the Council was doing to house often desperate residents. It helped move families away from a crisis situation and for some that were also facing domestic abuse, it enabled them to stay in their communities. She drew members' attention to a recent rise in evictions in Sheringham (where this property was located) as landlords sought to move their accommodation over to holiday letting. This could have consequences for the housing waiting list in the coming months.

It was proposed by Cllr W Fredericks, seconded by Cllr R Kershaw and

RESOLVED

To note the purchase

Reason for the decision:

To report on expenditure over £100,000.

45 PROPERTY TRANSACTION - COLLECTOR'S CABIN, CROMER

The Chairman welcomed this report. He said that he did not remember the building being used during his lifetime. It was proposed that it was leased for use as an ice cream parlour.

During the course of the marketing period, the Council received 11 enquiries, resulting in two financial proposals. The proposal that was recommended to Members was the one that was considered to be the most financially viable. He concluded by saying that due process was followed in marketing the premises and recommending the preferred tenant.

It was proposed by Cllr E Seward, seconded by Cllr T Adams and

RESOLVED

- 1) To Approve Proposal 2
- 2) That should there be any further negotiations to the lease proposals made to delegate to the S151 Officer in consultation with the Portfolio Holder and Assistant Director of Finance, Assets & Legal

Reason for the decision:

To provide the best use of the site and to meet the Council's obligation to secure best financial value.

46 DEED FOR UNDERLETTING

It was proposed by Cllr E Seward, seconded by Cllr R Kershaw and

RESOLVED

To endorse the proposal as outlined in the exempt appendix

Reason for the decision:

To enable the building that has been refurbished and improved to be fully utilised by tenant occupiers.

47 EXCLUSION OF PRESS AND PUBLIC

48 PRIVATE BUSINESS

The meeting ended at 12.01 pm.

Chairman